

## Ongoing Principal Induction Program: Primary & Secondary

### Event Overview:

This program offers support and ongoing formation to those new to principalship and those new to principalship in the Ballarat Diocese. It is a three year program that includes personal and sector learning that is aligned to support principals to meet professional standards and is structured to address each of the aspects of School Improvement.

### Who can participate?

This is a program for principals in their first three years of principalship in the Ballarat Diocese. It is also open to experienced principals who have returned to principalship after a gap in service.

### How the program will be structured?

#### **For principals in the first three years of principalship in the diocese:**

The program will consist of two workshops, each of a day and a half duration, spaced throughout the year. In 2017, two workshops will be offered which explore:

#### Learning and Teaching

- Educational Leadership

Date: Term 2– Date to be advised

Venue: To be advised

#### Wellbeing

- Child Safety
- Behavioural Management
- Staff Wellbeing

Date: Term 4– Date to be advised

Venue: To be advised

#### **For principals new to principalship or new to the diocese:**

Introduction to the Diocese. This will include meeting the Director and other CEOB staff. It will also include a briefing on budgeting and Occupational Health and Safety and Risk Management

- Date: Term One – date to be advised
- Venue: Ballarat Catholic Education Office

Financial Management. The focus is on determining the forecast outcome for the current year and setting the budget for the following year. Principals participating in these workshops are asked to be accompanied by their Financial Administration Officers. This professional learning will also include induction for new Finance Administration Officers.

Date: Term 1 - via video conference workshops  
(New Principals only – dates to be advised)



Date: Term 3 – (New Principals and Administration Officers. Date and venue to be advised)

Specific details refer to **Financial Management - Primary Schools**

**The program is designed to:**

The Catholic Education Office Ballarat Principal Induction program is designed to meet the needs of new principals and to assist them to develop professionally and personally as effective leaders in Catholic schools. The induction program is part of an overall Catholic Education Office Ballarat strategy for leadership development and its commitment to long-term leadership learning which is important for managing the complexities of Catholic school leadership.

**What is expected of the participants?**

It is expected that the principals concerned will see this program as an integral part of their induction into principalship and make these workshops a priority.

**What you can expect from the CEOB:**

The Catholic Education Office Ballarat (CEOB) aims to ensure that those new to principalship in the diocese are supported and prepared to lead their schools effectively.

**Registration:**

Registration for this program will be available [online](#) once dates and venues have been determined.

Actual program dates and locations will be available by Friday December 9<sup>th</sup> 2016.

**Endorsement**

Chris Robarts